

TONBRIDGE AND MALLING BOROUGH COUNCIL

LEISURE AND ARTS ADVISORY BOARD

Tuesday, 22nd September, 2009

Present: Cllr Mrs M F Heslop (Chairman), Cllr P F Bolt, Cllr Mrs B A Brown, Cllr Mrs E M Holland, Cllr D Keeley, Cllr B J Luker, Cllr Mrs A S Oakley, Cllr A G Sayer and Cllr Mrs C J Woodger.

Councillors Aikman, Mrs Anderson, Baldock, Coffin, Rhodes and Worrall were also present pursuant to Council Procedure Rule No 15.21.

Apologies for absence were received from Councillors Ms Branson, Mrs English and Robins (Vice-Chairman).

PART 1 - PUBLIC

**LAA
09/051** **DECLARATIONS OF INTEREST.**

There were no declarations of interest made.

**LAA
09/052** **MINUTES**

RESOLVED: That the notes of the meeting of the Leisure and Arts Advisory Board held on 19 May 2009 be approved as a correct record and signed by the Chairman.

MATTERS FOR RECOMMENDATION TO THE CABINET

**LAA
09/053** **POULT WOOD GOLF CENTRE - GOLF SOCIETY CHARGES**

Decision Notice D090127MEM

Consideration was given to the joint report which brought forward details of the proposed Golf Society Charges for 2010/11 in advance of the annual review of charges to enable the publication of promotional material. It was noted that the proposals took into account existing usage patterns, charges levied at competing facilities and prevailing inflation figures and had been prepared in consultation with the on-site contractors.

RECOMMENDED: that the golf society charges at Poulton Wood Golf Centre be held at current levels for 2010/11.

**LAA
09/054**

TONBRIDGE CASTLE GATEHOUSE CHARGES

Decision Notice D090128MEM

Consideration was given to the joint report which recommended revised charges for the Tonbridge Castle Gatehouse tourist attraction for implementation from 1 April 2010. It was noted that the proposals took into account prevailing inflation figures, competitor charges and local market conditions.

RECOMMENDED: That

(1) the proposed charges for Tonbridge Castle Gatehouse tourist attraction, as outlined in the report, be implemented with effect from 1 April 2010; and

(2) the charges be reflected in the appropriate tourism marketing materials.

**LAA
09/055**

CAPITAL PROJECTS - POST IMPLEMENTATION REVIEWS

Decision Notice D090129MEM

The joint report of the Chief Leisure Officer and Cabinet Member for Leisure, Youth and Arts brought forward Capital Plan Post Implementation Reviews in respect of Tonbridge Cemetery Toilet Provision, Larkfield Leisure Centre Car Park Improvements and Larkfield Leisure Centre/Tonbridge Pool, Pool Hall Lighting.

RECOMMENDED: That the Post Implementation Reviews for Tonbridge Cemetery Toilet Provision, Larkfield Leisure Centre, Car Park Improvements and Larkfield Leisure Centre/Tonbridge Pool, Pool Hall Lighting be endorsed.

**LAA
09/056**

LEISURE FACILITIES - CHRISTMAS CLOSURE ARRANGEMENTS

Decision Notice D090130MEM

The proposed Christmas closure arrangements for the Council's leisure facilities were brought forward following consultation with the Buildings and Facilities Manager and taking into account essential maintenance works at individual sites.

RECOMMENDED: That the Christmas closure arrangements for the Council's leisure and customer service facilities, as detailed in the report, be agreed and publicised in the December edition of Here & Now and other appropriate outlets.

**LAA
09/057**

LARKFIELD LEISURE CENTRE - PROPOSED CHILDRENS INTERACTIVE ZONE

Decision Notice D090131MEM

The report brought forward a proposal to develop a Children's Interactive Zone at Larkfield Leisure Centre, funded by the West Kent Primary Care Trust and sought Members' support in principle, subject to a more detailed evaluation report being submitted to the next meeting of the Advisory Board.

Members were supportive of the scheme recognising the value of providing young people with healthy lifestyle options and targeting the levels of childhood obesity.

RECOMMENDED: That the proposal to provide a Children's Interactive Zone at Larkfield Leisure Centre, funded by the West Kent Primary Care Trust be agreed in principle, subject to a more detailed evaluation report being submitted to the next meeting of the Advisory Board.

**LAA
09/058**

HAYSDEN COUNTRY PARK - DRAFT MANAGEMENT PLAN

Decision Notice D090132MEM

The report provided an update on the development of a Management Plan for Haysden Country Park and outlined the arrangements for consultation with key stakeholders and the public.

RECOMMENDED: That

(1) the draft Haysden Country Park Management Plan be circulated for public consultation as outlined in the report; and

(2) the final Plan be submitted to a future meeting of the Advisory Board.

**LAA
09/059**

TONBRIDGE CASTLE FESTIVAL OF MUSIC AND FIREWORKS

Decision Notice D090133MEM

The report provided a review of this year's Festival of Music and Fireworks organised by promoters Musical Associates (Concerts) Ltd in partnership with the Council and outlined some initial considerations for the event in 2010.

Members thanked all those involved for their hard work and commitment in organising a successful and popular event. Officers reassured the Advisory Board that the quality of the event would be maintained but balanced with financial considerations.

RECOMMENDED: That the success of the 2009 Festival of Music and Fireworks be noted and a detailed report be submitted to a future meeting of the Board on proposals for 2010, incorporating measures to

reduce the cost of the Festival to the Council.

MATTERS SUBMITTED FOR INFORMATION

**LAA
09/060**

TONBRIDGE SCHOOL - FLOODLIT ALL WEATHER PITCH

The report updated Members of the Board on progress with the upgrade of the 'Rowan' all weather pitch at Tonbridge School, to provide community use.

**LAA
09/061**

CAPITAL PLAN PROGRESS REPORT

The Chief Leisure Officer advised Members of progress with schemes contained in the Leisure Services section of the Capital Plan.

**LAA
09/062**

2009 SUMMER ACTIVITY PROGRAMMES FOR YOUNG PEOPLE

The report provided an update on activities for young people and children that took place over the summer holidays, including the Summer Playscheme, Activate and Y2 Crew.

Members asked that their thanks be formally recorded to Jeni Ashmore for her excellent work and commitment to youth and play development.

**LAA
09/063**

HERITAGE OPEN DAYS 2009

Members were updated on preparations for the Heritage Open Day event which celebrated England's architecture and culture by offering free access to properties that were usually closed to the public or normally charged for admission. The event took place on the weekend of 12/13 September 2009.

Members noted the success and popularity of the event and discussed the benefits of asking properties to consider extending the opportunity to visit by participating over more weekends.

**LAA
09/064**

WEST KENT ARTS PARTNERSHIP - TIME OF OUR LIVES PROJECT

The report provided details of a new intergenerational project established by the West Kent Arts Partnership. The project would be delivered in all four regions across West Kent starting in September 2009.

**LAA
09/065**

LEISURE FACILITIES - FINANCIAL PERFORMANCE

Management information summaries for Larkfield Leisure Centre, Angel Centre, Tonbridge Swimming Pool, Poulton Wood Golf Centre, Tonbridge Castle/Customer Services, Tonbridge Cemetery, Country Parks Car Park Income and Poulton Wood Grounds Maintenance were outlined in the report.

Members noted the good performance especially in the current difficult economic climate which was a credit to those managing those sites.

MATTERS FOR CONSIDERATION IN PRIVATE

**LAA
09/066**

EXCLUSION OF PRESS AND PUBLIC

The Chairman moved, it was seconded and

RESOLVED: That as public discussion would disclose exempt information, the following matters be considered in private.

PART 2 - PRIVATE

MATTERS FOR RECOMMENDATION TO THE CABINET

**LAA
09/067**

TONBRIDGE RACECOURSE AND TONBRIDGE FARM SPORTSGROUNDS - MULTI USE GAMES AREAS (Reason: LGA 1972 Sch 12A Para 3 - Financial or business affairs of any particular person)

Decision Notice D090134MEM

The report outlined the outcome of the recent tender process for installation of a new Multi Use Games Area at Tonbridge Racecourse Sportsground and the replacement of the existing Multi Use Games Area at Tonbridge Farm Sportsground.

RECOMMENDED: That the contract for the Multi Use Games Areas at Tonbridge Racecourse and Tonbridge Farm Sportsground be awarded to Steelway Fensecure Ltd in the sum of £92,858.50.

The meeting ended at 2059 hours

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Leisure, Youth and Arts**

Decision No: D090127MEM

Date: 22nd September 2009

Decision(s) and Reason(s)

Poult Wood Golf Centre - Golf Society Charges

**(Joint report of Chief Leisure Officer and Director of Finance)
(Annex)**

Consideration was given to the joint report which brought forward details of the proposed Golf Society Charges for 2010/11 in advance of the annual review of charges to enable the publication of promotional material. It was noted that the proposals took into account existing usage patterns, charges levied at competing facilities and prevailing inflation figures and had been prepared in consultation with the on-site contractors.

Following consideration by the Leisure & Arts Advisory Board, the Cabinet Member for Leisure, Youth and Arts resolved that the golf society charges at Poult Wood Golf Centre be held at current levels for 2010/11.

Reasons: As set out in the report submitted to the Leisure & Arts Advisory Board of 22 September 2009.

Signed Cabinet Member for M Coffin
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 25 September 2009

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Leisure, Youth and Arts**

Decision No: D090128MEM

Date: 22nd September 2009

Decision(s) and Reason(s)

Tonbridge Castle Gatehouse Charges

**(Joint report of Central Services Director and Director of Finance)
(Annex)**

Consideration was given to the joint report which recommended revised charges for the Tonbridge Castle Gatehouse tourist attraction for implementation from 1 April 2010. It was noted that the proposals took into account prevailing inflation figures, competitor charges and local market conditions.

Following consideration by the Leisure & Arts Advisory Board, the Cabinet Member for Leisure, Youth and Arts resolved that:

- 1) the proposed charges for Tonbridge Castle Gatehouse tourist attraction, as outlined in the report, be implemented with effect from 1 April 2010; and
- 2) the charges be reflected in the appropriate tourism marketing materials.

Reasons: As set out in the report submitted to the Leisure & Arts Advisory Board of 22 September 2009.

Signed Cabinet Member for M Coffin
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 25 September 2009

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TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Leisure, Youth and Arts**

Decision No: D090129MEM

Date: 22nd September 2009

Decision(s) and Reason(s)

Capital Projects - Post Implementation Reviews

**(Joint report of Chief Leisure Officer and Cabinet Member for
Leisure, Youth and Arts)**

(Annex 1)

(Annex 2)

(Annex 3)

**Consideration was given to the report which brought forward
Capital Plan Post Implementation Reviews in respect of Tonbridge
Cemetery Toilet Provision, Larkfield Leisure Centre Car Park
Improvements and Larkfield Leisure Centre/Tonbridge Pool, Pool
Hall Lighting.**

Following consideration by the Leisure & Arts Advisory Board, the
Cabinet Member for Leisure, Youth and Arts resolved that the Post
Implementation Reviews for Tonbridge Cemetery Toilet Provision,
Larkfield Leisure Centre, Car Park Improvements and Larkfield Leisure
Centre/Tonbridge Pool, Pool Hall Lighting be endorsed.

Reasons: As set out in the report submitted to the Leisure & Arts
Advisory Board of 22 September 2009.

Signed Cabinet Member for M Coffin
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 25 September 2009

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working days after publication unless it is called in.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Leisure, Youth and Arts**

Decision No: D090130MEM

Date: 22nd September 2009

Decision(s) and Reason(s)

Leisure Facilities - Christmas Closure Arrangements

**(Joint report of Chief Leisure Officer and Cabinet Member for
Leisure, Youth and Arts)**

Proposed Christmas closure arrangements for the Council's leisure facilities were brought forward following consultation with the Buildings and Facilities Manager and taking into account essential maintenance works at individual sites.

Following consideration by the Leisure & Arts Advisory Board, the Cabinet Member for Leisure, Youth and Arts resolved that the Christmas closure arrangements for the Council's leisure and customer service facilities, as detailed in the report, be agreed and publicised in the December edition of Here & Now and other appropriate outlets.

Reasons: As set out in the report submitted to the Leisure & Arts Advisory Board of 22 September 2009.

Signed Cabinet Member for M Coffin
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 25 September 2009

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TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Leisure, Youth and Arts**

Decision No: D090131MEM

Date: 22nd September 2009

Decision(s) and Reason(s)

Larkfield Leisure Centre - Proposed Childrens Interactive Zone

**(Joint report of Chief Leisure Officer and Cabinet Member for
Leisure, Youth and Arts)**

The report brought forward a proposal to develop a Children's Interactive Zone at Larkfield Leisure Centre, funded by the West Kent Primary Care Trust and sought Members' support in principle, subject to a more detailed evaluation report being submitted to the next meeting of the Advisory Board.

Following consideration by the Leisure & Arts Advisory Board, the Cabinet Member for Leisure, Youth and Arts resolved that the proposal to provide a Children's Interactive Zone at Larkfield Leisure Centre, funded by the West Kent Primary Care Trust be agreed in principle, subject to a more detailed evaluation report being submitted to the next meeting of the Advisory Board.

Reasons: As set out in the report submitted to the Leisure & Arts Advisory Board of 22 September 2009.

Signed Cabinet Member for M Coffin
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 25 September 2009

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TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Leisure, Youth and Arts**

Decision No: D090132MEM

Date: 22nd September 2009

Decision(s) and Reason(s)

Haysden Country Park - Draft Management Plan

**(Joint report of Chief Leisure Officer and Cabinet Member for
Leisure, Youth and Arts)
(Annex 1)**

**The report provided an update on the development of a
Management Plan for Haysden Country Park and outlined the
arrangements for consultation with key stakeholders and the
public.**

Following consideration by the Leisure & Arts Advisory Board, the
Cabinet Member for Leisure, Youth and Arts resolved that:

- 1) the draft Haysden Country Park Management Plan be circulated
for public consultation as outlined in the report; and
- 2) the final Plan be submitted to a future meeting of the Advisory
Board.

Reasons: As set out in the report submitted to the Leisure & Arts
Advisory Board of 22 September 2009.

Signed Cabinet Member for M Coffin
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 25 September 2009

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working days after publication unless it is called in.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Leisure, Youth and Arts**

Decision No: D090133MEM

Date: 22nd September 2009

Decision(s) and Reason(s)

Tonbridge Castle Festival of Music and Fireworks

**(Joint report of Chief Leisure Officer and Cabinet Member for
Leisure, Youth and Arts)
(Annex)**

**The report provided a review of this year's Festival of Music and
Fireworks organised by promoters Musical Associates (Concerts)
Ltd in partnership with the Council and outlined some initial
considerations for the event in 2010.**

Following consideration by the Leisure & Arts Advisory Board, the
Cabinet Member for Leisure, Youth and Arts resolved that the success
of the 2009 Festival of Music and Fireworks be noted and a detailed
report be submitted to a future meeting of the Board on proposals for
2010, incorporating measures to reduce the cost of the Festival to the
Council.

Reasons: As set out in the report submitted to the Leisure & Arts
Advisory Board of 22 September 2009.

Signed Cabinet Member for M Coffin
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Signed Leader: M Worrall

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RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Leisure, Youth and Arts**

Decision No: D090134MEM

Date: 22nd September 2009

Decision(s) and Reason(s)

Tonbridge Racecourse and Tonbridge Farm Sportsgrounds - Multi Use Games Areas

(Reason: LGA 1972 Sch 12A Para 3 - Financial or business affairs of any particular person)

(Joint report of Chief Leisure Officer and Cabinet Members for Finance and Leisure, Youth and Arts)

(Annex)

The report outlined the outcome of the recent tender process for installation of a new Multi Use Games Area at Tonbridge Racecourse Sportsground and the replacement of the existing Multi Use Games Area at Tonbridge Farm Sportsground.

Following consideration by the Leisure & Arts Advisory Board, the Cabinet Member for Leisure, Youth and Arts resolved that the contract for the Multi Use Games Areas at Tonbridge Racecourse and Tonbridge Farm Sportsground be awarded to Steelway Fensecure Ltd in the sum of £92,858.50.

Reasons: As set out in the report submitted to the Leisure & Arts Advisory Board of 22 September (contains exempt information).

Signed Cabinet Member for M Coffin
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 25 September 2009

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